

**NOTICE FOR SIDEWALK AND/OR PAVED DRIVEWAY APPROACH  
CONSTRUCTION OR REPAIR**

City of Fond du Lac, Wisconsin  
Department of Public Works



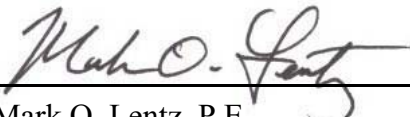
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463 TAFT ST  
FOND DU LAC, WI 54935

The Department of Public Works of the City of Fond du Lac, Wisconsin, has the responsibility for administering and carrying out the requirements of Chapter 8 of the City's Municipal Code and Resolution No. 1968, Paragraph H, that pertains to construction and repair of sidewalks and driveway approaches in the City. This responsibility includes continuing inspections throughout the City for missing or deficient sidewalks and driveway approaches, and also the issuance of notices for the construction or repair of such missing or deficient walks and/or approaches.

As Director of Public Works, it is my duty to hereby order the construction or repair of the sidewalk and/or approach described on the "Sidewalk/Driveway Approach Inspection Report Form 8.29B" attached to this notice. Such construction or repair shall be done by the property owner, or a properly licensed and bonded contractor of his choice, in accordance with the requirements of Chapter 8 of the City Municipal Code pertaining to construction of sidewalks and driveway approaches and laid to the line and grade established by a designated agent of the Department of Public Works. A proper permit for this construction or repair is required by ordinance, and is available at the Office of the City Engineer for sidewalk permits and the Office of the City Clerk for driveway approach permits. NOTE: A \$30.00 permit fee is charged for all sidewalk repairs of 65 square feet or greater.

Also attached to this letter is Form 8.29C, upon which the property owner may signify his choice of methods for complying with this notice. Said Form 8.29C must be executed by the property owner and returned to the City, as noted on said form, within twenty (20) days of the date this notice is issued. Should the property owner fail to return the executed Form 8.29C within such twenty (20) day period, the City will proceed under the provisions of Section 66.0907 of the Wisconsin State Statutes, accomplishing the required construction or repair by its contractor and charging the cost thereof as a special tax against the subject property.

Any additional information you might need regarding the required work or procedures may be obtained from the City Engineer's Office, Fourth Floor, in the City County Government Center.

  
\_\_\_\_\_  
Mark O. Lentz, P.E.  
Director of Public Works

Date Issued: May 17, 2006  
Parcel No.: FDL-15-17-02-34-841-00  
Property Address: 463 TAFT ST

## **Sidewalk Inspection Program – Frequently Asked Questions**

### **What do the paint marks on my sidewalk or driveway mean?**

Blue dot – sidewalk panel or driveway approach to be repaired/replaced at City’s expense.

Green dot – sidewalk panel or driveway approach to be repaired/replaced at owner’s expense.

Pink or orange marks – highlight the defective area

### **One of my sidewalk panels has a green dot. What is wrong with it?**

In most cases, the defect will be marked with orange or pink paint. For example, cracks or displaced joints will be highlighted. For each defective sidewalk panel or driveway approach, the property owner will receive a notification letter from the City that will include a picture of the defect, along with a description of the problem. The City will also have a record of all of the defects in the Department of Public Works, so they can be contacted with questions as well.

### **What types of defects warrant repair/replacement under the sidewalk inspection program?**

Any defect that has the potential to create a tripping hazard must be repaired or replaced. These defects include (but are not limited to): displaced joints (greater than one-half inch vertical difference between edges); heaving caused by tree roots; cracked panels; and significant pop-outs or spalling of the surface. Driveway approaches that are not paved with asphalt or concrete will also be considered defective.

### **Does a marked sidewalk panel or driveway approach need to be replaced?**

In some cases, the defect may be repaired without replacement. For example, if a sidewalk panel has settled, the panel may be raised to the correct grade by mud jacking. Some cracks may be filled in with an approved crack sealer to avoid replacement. These alternative repair options may be discussed with the City.

### **What procedure do I follow to perform the repair myself?**

1. Return the response card (included with the notification letter) within 20 days of issuance, indicating that you will be performing the work yourself.
2. Obtain the appropriate permit from the City before beginning work.
3. You will have sixty (60) days from the date that the notification letter was issued to complete the repairs. All repairs must use approved materials and methods.
4. All repairs must be inspected and approved by the City.

### **What procedure do I follow to have my own contractor perform the work?**

1. Return the response card (included with the notification letter) within 20 days of issuance, indicating that you have secured the services of a licensed contractor to perform the work, along with the scheduled completion date and the contractor’s contact information.
2. All repairs must be inspected and approved by the City.

### **What procedure do I follow to have the City perform the work?**

1. Return the response card (included with the notification letter) within 20 days of issuance, indicating that you request the work to be done by the City’s contractor.
2. The City will select a contractor to perform all requested repairs within the City.
3. When the work has been completed, the cost will be charged as a special tax against the property abutting the work. The owner may select a five-year payment plan if the tax is \$250 or more.

### **What if I do not return the response card?**

In the event the owner neglects to notify the City within twenty (20) days of the date of issuance of the notification letter, the City will automatically include the property in the work to be completed by the City’s contractor, and the cost will be charged as a special tax against the property.

### **What if one of the defects on my report is on my neighbor’s property?**

Please notify the City within twenty (20) days of the date of issuance and inform them of the problem. An inspector will verify the location of the property line and determine who is responsible for repairing the defect. If a property owner fails to report the error, and the defect is repaired by the City’s contractor, the owner will be responsible for the cost of the repairs.

### **Additional Questions?**

Please contact the City Engineer’s Office at (920) 322-3475.

Parcel ID Number: FDL-15-17-02-34-841-00

Property Address: 463 TAFT ST

Owner(s): [REDACTED]

Mailing Address:

[REDACTED]  
463 TAFT ST  
FOND DU LAC, WI 54935



**Carriage Walk**



Defect ID: 345  
Estimated Cost: \$42.45

Inspection Date: 11/11/2005	Reason: Routine Inspection	Northing: 390,837	Easting: 820,843
Fronting Street: TAFT ST		<input checked="" type="checkbox"/> Joint Displacement	<input checked="" type="checkbox"/> Sunken
Comments:		<input type="checkbox"/> Longitudinal Cracks	<input checked="" type="checkbox"/> Cracks
		<input type="checkbox"/> Missing Pieces	<input type="checkbox"/> Spalling/Popouts
Number of panels: 1		<input type="checkbox"/> Heaved by Street Tree	<input type="checkbox"/> Heaved by Private Tree
Length of Repair (ft): 2.83		<input type="checkbox"/> Improper Grade	<input type="checkbox"/> Reverse Pitch
Sidewalk Width (ft): 3.00		<input type="checkbox"/> No Walk in Place	<input type="checkbox"/> Patches
Thickness (in): 4.00		<input type="checkbox"/> No Ramp	
		<input type="checkbox"/> Other:	

**Sidewalk**



Defect ID: 346  
Estimated Cost: \$118.13

Inspection Date: 11/11/2005	Reason: Routine Inspection	Northing: 390,848	Easting: 820,849
Fronting Street: TAFT ST		<input type="checkbox"/> Joint Displacement	<input type="checkbox"/> Sunken
Comments:		<input type="checkbox"/> Longitudinal Cracks	<input checked="" type="checkbox"/> Cracks
		<input type="checkbox"/> Missing Pieces	<input type="checkbox"/> Spalling/Popouts
Number of panels: 1		<input type="checkbox"/> Heaved by Street Tree	<input type="checkbox"/> Heaved by Private Tree
Length of Repair (ft): 5.25		<input type="checkbox"/> Improper Grade	<input type="checkbox"/> Reverse Pitch
Sidewalk Width (ft): 4.50		<input type="checkbox"/> No Walk in Place	<input type="checkbox"/> Patches
Thickness (in): 4.00		<input type="checkbox"/> No Ramp	
		<input type="checkbox"/> Other:	

Total Repair Area (sq. ft.): 32.12

Date Issued: 5/17/2006

Sum of Estimated Costs:	\$160.58
Permit Fee:	\$0.00
<b>Total Estimated Cost*:</b>	<b>\$160.58</b>

*\* Actual cost may vary, and is calculated using the actual quantities of materials used for the repair.*

**NOTICE OF OWNER'S INTENT REGARDING  
SIDEWALK/DRIVEWAY APPROACH CONSTRUCTION REPAIR NOTICE**

City of Fond du Lac, Wisconsin

Date Issued: May 17, 2006

In order that the City's record may show your decision concerning disposition of the attached notice, it is required that you return this Form 8.29C to **City Engineering, Public Works Department, Fourth Floor, City-County Government Center, 160 South Macy Street, P.O. Box 150, Fond du Lac, Wisconsin, 54936-0150** within twenty (20) days from the above "Date Issued", after first indicating in the appropriate box below which method you have selected to comply with said notice.

(I)(We) will perform the ordered (repair)(construction) within sixty (60) days of the above date notice issued, after first securing a proper permit from the City prior to beginning the work.

(I)(We) have secured the services of a private contractor, who is licensed and bonded by the City of Fond du Lac, to perform the required work by the following date: \_\_\_\_\_  
Name of Contractor \_\_\_\_\_  
Address of Contractor \_\_\_\_\_

(I)(We) hereby request the City of Fond du Lac to cause the required work to be done by the City's Contractor and charge the cost thereof as a special tax against the property abutting such work. Owner may select the use of five year payment plan to pay the special tax if so desired and the tax is \$250 or more. (See enclosed inspection report for estimate of City contractor's prices.)

Signature of Owner(s): \_\_\_\_\_

Date: \_\_\_\_\_

In the event the owner neglects to notify the aforesaid Sidewalk Inspector within the twenty (20) day period described above, action will be taken to accomplish the repair or construction by method Number 3 pursuant to Section 66.615 of the Wisconsin State Statutes.

